



REGION OF WINDSOR AND WEST HANTS MUNICIPALITY

**Utility Operator/Labourer
Full Time Permanent Job Posting**

**BRING YOUR POSITIVE ENERGY AND BE A PART OF
NOVA SCOTIA'S NEWEST REGIONAL MUNICIPALITY**

The Region of Windsor and West Hants Municipality is a diverse collection of rural & urban communities conveniently located in equal proximity to Halifax, the Valley, and Truro; but yet, its own cultural blend that brings quality family living, diversity, fun & festivities, and service centres together. If you are enthusiastic and driven and want to be part of a fun & energetic organizational culture; keep reading!

We are currently accepting applications to fill the position of Utility Operator/Labourer. This position will report to the Supervisor of Public Works/ Supervisor of Distribution & Collection.

A complete copy of the job description can be obtained on any of the following:

- www.strongerregion.ca
- <https://www.town.windsor.ns.ca/employment-opportunities.html>
- <https://www.westhants.ca/current-opportunities.html>

Personal information collected through the recruitment process will be used solely to determine eligibility for employment and handled in accordance with the Freedom of Information and Protection of Privacy Act, Nova Scotia.

Qualified applicants are invited to submit their CV or resume with cover letter (merged into one PDF document) with "Utility Operator/Labourer" in the subject line no later than 4:30pm on Thursday, March 12, 2020 to the attention of Karrie Ritchie, Public Works Admin, Region of Windsor and West Hants Municipality – kritchie@westhants.ca

Please note only those who are short listed will be contacted.



THE REGIONAL MUNICIPALITY OF WINDSOR AND WEST HANTS UTILITY OPERATOR/LABOURER JOB DESCRIPTION

Position Title: Utility Operator/Labourer

Department/Division: Public Works

Reports To: Supervisor of Public Works/ Supervisor of Distribution & Collection

Salary Range: Salary Ranges will be disclosed to those short listed

Classification: Full-time Unionized position as per the collective agreement between the Town of Windsor and Canadian Union of Public Workers Local 1089

Revision Date: Under review due to the consolidation of the Town of Windsor and the Municipality of the District of West Hants

Position Summary: Under the supervision of Supervisor of Public Works/ Supervisor of Distribution & Collection, the Utility Operator/Labourer is responsible for working in all aspects of Public Works Operations including but not limited to snow removal, water/wastewater, streets.

The position of Utility Operator/Labourer is to perform several different types of physical labourer work activities where job tasks can change unexpectedly throughout the day.

Regular hours of work are Monday – Friday 7:30am-4:30pm with unexpected overtime 7days/week.

Professional Development

Willing and able to achieve appropriate Water Distribution and Wastewater Collection Certifications & Class 3 drivers License.

Preferred Qualifications/Experience

- Grade XII Diploma
- Heavy Equipment Operating Certificate or 5 years equivalent experience
- Snow Plow Training or 5 years equivalent experience
- Asphalt, Concrete Certification or 5 years equivalent experience
- Water/Waste Water Certification
- 5 years of experience in Water/Wastewater pipe installation
- Lift Station and Booster Pump experience
- Trade Certifications such as Carpentry, Welding, Electrical, Plumbing, Transport or Auto Technician, etc.
- Nova Scotia Class I, II or III Driver's License with air brake endorsement
- Microsoft and other computer training or experience