

WINDSOR TOWN COUNCIL
Town Council Meeting Minutes
December 17, 2019 – 7:00pm – 7:41pm
Windsor Council Chambers, 100 King St, Windsor, NS

Attendance

Anna Allen	Mayor, Chair
Laurie Murley	Deputy Mayor
John Bregante	Councillor
Shelley Bibby	Councillor
Jim Ivey	Councillor
Todd Richard	Interim CAO
Doug Armstrong	Director of Finance
VanEssa Roberts	Director of Community Development, Tourism & Recreation
Troy Burgess	Acting Director of Public Works
Jessie Drysdale	Meeting Recorder
Jamie Juteau	Fire Chief, WFD

Regrets

Sheleena Thornton Municipal Clerk

Gallery

No members of the public

1. CALL TO ORDER – Mayor Allen called the meeting to order at 7:02pm

2. ANNOUNCEMENTS / ACKNOWLEDGEMENTS

- Congratulations extended to Fire Chief Juteau for the completion of his Fire Services Administration Diploma.
- Four Seasons Orchestra Christmas Concert was a phenomenal success/very well attended.
- Long Pong Classic on January 25, 2020.

3. CITIZEN (GALLERY) ACKNOWLEDGEMENT - None

4. APPROVAL OF MINUTES

- November 19, 2019 Joint Public Hearing Minutes
- November 26, 2019 Town Council Meeting Minutes

MOVED BY MURLEY/IVEY THAT THE NOVEMBER 19, 2019 JOINT PUBLIC HEARING MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED

MOVED BY MURLEY/BIBBY THAT THE NOVEMBER 26, 2019 TOWN COUNCIL MINUTES BE APPROVED AS CIRCULATED. MOTION CARRIED

5. APPROVAL OF ORDER OF BUSINESS & AGENDA (Additions/deletions if any)

- Item 13(a) – Region 6 Waste Management and Watershed Committee updates
- Item 13(b) – Re-cap on CAP (Capped Assessment Program)

- Item 13(c) – Council Post Election Schedule in March 2020
- Item 13(d) – Grants

**MOVED BY IVEY/BIBBY THAT THE AGENDA BE APPROVED AS AMENDED.
MOTION CARRIED**

6. PUBLIC HEARING(S)/SECOND READINGS - None

7. DELEGATIONS / PRESENTATIONS - None

8. BUSINESS ARISING FROM PREVIOUS MINUTES - None

9. MOTIONS OF RECONSIDERATION / RESCISSION - None

10. CONSIDERATION OF DEFERRED BUSINESS - None

11. REPORTS

11.1 Chief Administrative Officer - None

11.2 Committees of Council

(a) Committee of the Whole Recommendations - None

(b) Strategy & Policy Committee Recommendations – None

(c) PAC / HAC Recommendations - None

(d) Police Advisory Board – None

(e) Joint Council – None

(f) REMO - None

(g) Region 6 - None

(h) Watershed Committee - None

(i) VCFN (Valley Community Fibre Network) - None

(j) Audit Committee - None

11.3 Members of Council – None

12. CORRESPONDENCE / PETITIONS & MEETING CALENDAR REVIEW

(a) Correspondence to be Formally Received by Council (Information Purposes Only) - None

(b) Correspondence to be Formally Received by Council (Requests) - None

(c) Petitions – None

(d) Meeting Calendar Review (attached) – Tentative January 2020 (Official one on SharePoint)

13. ITEMS ADDED TO AGENDA UNDER #5

(a) **REGION 6 AND WATERSHED UPDATE** – Councillor Bibby and Acting Director Troy Burgess attended the Region 6 Meeting and the 2020/21 Budget was presented. The budget will be presented by Valda Walsh at the January 14, 2020 Committee of the Whole meeting.

During the Region 6 meeting it was suggested that a day long Solid Waste Regional Workshop be held for all staff.

Mill Lakes Watershed Advisory Committee Update – The committee has a final revised Best Management Practices for Road Construction and Forestry within the Watershed.

In January a survey regarding land use will be distributed to out to landowners in the Water Shed.

Martin Croney issued a summary offense ticket to Northern Pulp for activity in the Water Shed that they did not request or receive permission to do.

(b) **CAP UPDATE** - Councillor Ivey requested clarity regarding a section in the PVSC Report regarding exempt properties. Information to follow.

(c) **MARCH MEETING SCHEDULE** - It was agreed to leave March meeting dates as planned until further notice.

(d) **GRANTS** - Grants for Non-Profit organizations. Interim CAO Todd Richard said applications should be submitted to the Municipal Clerks for each respective unit.

14. IN-CAMERA MATTERS

Attendance for In-camera Discussions:

Anna Allen	Mayor, Chair
Laurie Murley	Deputy Mayor
John Bregante	Councillor
Shelley Bibby	Councillor
Jim Ivey	Councillor
Todd Richard	Interim CAO
Jessie Drysdale	Recording Secretary

MOVED BY BREGANTE/MURLEY THAT AT 7:24 PM, THE MEETING MOVE IN-CAMERA TO DISCUSS A CONTRACT NEGOTIATIONS MATTER. MOTION CARRIED

MOVED BY BREGANTE/IVEY THAT AT 7:41PM, THE MEETING MOVE OUT OF IN-CAMERA AND THE MEETING BE ADJOURNED. MOTION CARRIED

15. NOTICES OF MOTION – None

16. ADJOURNMENT



Mayor



Municipal Clerk

